280 Trumbull Street, 15th Floor
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Issue Date:

September 27, 2017

Vendor Questions Cut-Off Date:

October 6, 2017

Question and Answer Publish Date:

No later than October 13, 2017

All questions must be submitted using electronic mail to Alexandra Dowe, Policy Analyst at Alexandra.k.dowe@ct.gov

RFI Response Due:

October 20, 2017

Issued by:

The Connecticut Health Insurance Exchange
d/b/a Access Health CT
280 Trumbull Street, 15th Floor
Hartford, CT 06103

Background

Access Health CT, Connecticut's health insurance exchange ("the Exchange"), is Connecticut's platform for providing residents with access to affordable, quality health insurance coverage options. In the coming years, Access Health CT expects to continue to serve the residents of Connecticut while fostering innovation and helping to reduce healthcare costs. In order to position itself to do so, the Exchange will need to be proactive about the changing health policy landscape and the Affordable Care Act. The ACA, together with the Exchange's enabling legislation, sets forth the requirements that AHCT must meet. Congress, CMS and other governmental agencies provide guidance to Exchanges to clarify and implement changes. A number of proposed initiatives have the potential to affect the Exchange's function and alter its structure, as it exists today. Access Health CT seeks a connected consultative partner to help fill gaps in information, intelligence and provide analysis of the rapidly changing policy climate and any proposed initiatives.

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Scope of RFI

The Exchange is soliciting responses to this RFI from consulting firms or individuals to carry out monitoring, information gathering and sharing, and analysis as it relates to health reform policy, legislation and regulation, and emerging market trends pertinent to both on- and off-Exchange markets. Interested parties should provide information about their experience in the health policy industry and/or related industries as well as the structure by which they support clients with similar needs.

The activities below are intended to provide general guidance concerning the Scope of Work to be provided and are not intended to be all-inclusive:

- Provide daily updates to the point of contact when there is active consideration or debate around health reform policy as it relates to the Affordable Care Act or other programs that may impact the Exchange
- Identify opportunities for the Exchange to proactively engage in the policymaking process
- Alert the point of contact to emerging insurance market trends that could impact the Exchange population or structure of Exchange and monitor these trends
- Meet with Executive level staff, including Chief Executive Officer and Chief Operating Officer to provide monthly (or more often as necessary) policy updates and discuss impact on short-term and long-term organizational goals
- Gather information and perform analysis on an ad hoc basis by request of the point of contact or Executive level staff
- Prepare analysis of policy documents, including but not limited to draft legislation, agency reports, proposed and finalized regulations and relevant court documents.

Responses to RFI

Submission of Responses

All RFI Responses are due October 20, 2017 no later than 1:00 P.M. Eastern Daylight Time.

Vendors who wish to respond to this RFI must provide responses via electronic mail to Alexandra Dowe, Policy Analyst at Alexandra.k.dowe@ct.gov. Respondents must include a brief summary of

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qualifications and work history as it relates to the Scope of Work contained herein, with three examples of work carried out similar to this Scope of Work.

Respondents must provide contact information (name of contact, title, phone number, email address). Responses will be reviewed by the Policy and Plan Management Department and, depending on the results of that review, additional information may be requested.

This RFI process will allow the Exchange to consider and evaluate a variety of available services and providers so that Policy staff may recommend the best strategy for monitoring and gathering intelligence as it relates to the current health policy and reform climate. Following the review of submitted information, the Policy Department will recommend the best course of action to Executive Staff.

Costs of developing the information package are entirely the responsibility of the respondent and shall not be reimbursed in any manner by the Exchange. The Exchange is not liable for any cost incurred by the respondent.

Response Expectations

1. Respondents must provide pricing models that they believe are most appropriate based on the Scope above and identify individuals that will be providing services within this scope, including their professional biographies and background. If respondents have experience providing services that they believe would add value to the goal of this RFI, they are encouraged to submit them with documentation of current clients and the delivery structure of these services.
2. Respondents should include responses to the following questions when crafting a response to this RFI:
   - What are the primary resources that the respondent has access to for gathering current information about the status of health policy initiatives, particularly as they evolve into legislation?
   - How well or by what means does the respondent maintain bipartisan relationships with members of Congress, executive agencies and other stakeholders within the health policy field?
   - How will the respondent evaluate and prioritize information needing to be communicated to the Exchange?
3. Respondents should also submit a sample analysis of a proposed initiative, bill or regulation that the Respondent carried out for a current client within the last two (2) years. This analysis

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should demonstrate the respondent's ability to synthesize information, prioritize the potential impact(s) to the client, and make recommendations about whether or not the initiative, legislation or regulation will impact the client's overall mission or strategy.

Well-organized and thorough responses are encouraged in order to facilitate the Exchange's assessment of services offered by a Respondent. Respondents should detail how the services to be provided can be tailored to meet the needs of the Exchange.

AHCT expects that the services described in responses to this RFI are generally available as of the date that responses are due. Responders must explain any exceptions.