



STATE OF CONNECTICUT  
LIEUTENANT GOVERNOR NANCY WYMAN

Connecticut Health Insurance Exchange  
HR Committee Special Meeting

Legislative Office Building  
Room 1D  
Hartford, Connecticut

Thursday, November 6, 2014

**Meeting Minutes**

**Members Present:**

Robert Tessier (Chair); Vicki Veltri; Maura Carley; Robert Scalettar, MD; Anne Melissa Dowling

**Other Participants:**

James Wadleigh, Acting CEO

Melinda Brayton, Director, Human Resources

**A. Call to Order**

Robert Tessier called the meeting to order at 12:06 p.m.

**B. Review and Approval of Minutes**

- Robert Tessier requested a motion to accept the minutes from the October 22, 2014 HR Committee Special Meeting. Robert Scalettar, M.D. made the motion and Vicki Veltri seconded. **Motion passed unanimously.**

**C. Executive Session**

Robert Tessier requested a motion to go into Executive Session to discuss matters exempt from disclosure under C.G.S. §1-200(6)(E) and C.G.S. §1-210(b)(1). Maura Carley made the motion. Vicki Veltri seconded. James Wadleigh and Melinda Brayton were invited in to the Executive Session. The Executive Session ended at 1:25 p.m.

**D. Vote**

Prior to the vote, discussion occurred concerning future incentives.

Robert Tessier requested a motion to recommend to the Board of Directors the following incentive compensation plan to attract and retain qualified Exchange employees:

All exempt and nonexempt employees on staff at AHCT as of the date of this vote, who successfully completed their three month probationary period as described in the Employee handbook by June 30, 2014 and who have remained in good standing with no performance issues to this date, shall receive an incentive compensation bonus of six (6) percent of their annual salary as reported on the Exchange's records as of June 30, 2014; such bonus is to be calculated on a pro rata basis for months of service in the period July 1, 2013 through June 30, 2014 with full credit given for a month of service for those employees who were on staff between the first and fifteenth day of the month and a half month's credit of service given to those employees who were only on staff between the sixteenth and last day of the month. Motion was made by Vicki Veltri and seconded by Maura Carley. ***Motion passed unanimously.***

**E. Adjournment**

Robert Tessier requested a motion to adjourn the meeting. Motion was made by Robert Scalettar and seconded by Vicki Veltri. ***Motion passed unanimously.*** The meeting adjourned at 1:30 p.m.