



**Connecticut Health Insurance Exchange  
Board of Directors Special Meeting**

Special Meeting

Monday, March 1, 2021

**Meeting Minutes**

**Members Present:**

Paul Philpott (Interim Vice-Chair); Cecelia Woods, Steven Hernandez; Grant Ritter; Theodore Doolittle; Office of the Healthcare Advocate (OHA); Heather Aaron, Department of Public Health Acting Commissioner Designee; Paul Lombardo on behalf of Commissioner Andrew Mais, Connecticut Insurance Department (CID); Michael Giralmo on behalf of Commissioner Miriam Delphin-Rittmon, Department of Mental and Health Addiction Services (DHMAS); Michael Gilbert on behalf of Commissioner Deidre Gifford, Department of Social Services (DSS); Victoria Veltri; Matthew Brokman; Thomas McNeill; Gregory Messner on behalf of Secretary Melissa McCaw, Office of Policy and Management

**Other Participants:**

***Access Health CT (AHCT) Staff:*** James Michel; Anthony Crowe; Susan Rich-Bye; Daryl Jones; John Carbone; Glenn Jurgen; Marcin Olechowski

**A. Call to Order and Introductions**

**The Special Meeting of the Connecticut Health Insurance Exchange Board of Directors was called to order at 10:00 a.m.**

Vice-Chair Paul Philpott called the meeting to order at 10:00 a.m. Attendance roll call was taken.

**B. Public Comment**

No public comment.

**C. State of Connecticut, Department of Public Health Request for Assistance with COVID-19 Vaccination Strategy**

Vice-Chair Paul Philpott introduced Susan Rich-Bye, Access Health CT Director of Legal and Governmental Affairs, who provided a review of the request, expenditures and payment for the expenditures. Ms. Rich-Bye stated the vote before the Board is a request from the Connecticut Department of Public Health (DPH) to assist it in its vaccine distribution strategy with two existing Access Health CT (AHCT) vendors, Faneuil Inc., the call center vendor and Grossman Solutions who performs outreach activities. Ms. Rich-Bye noted that the call center will provide a group of call center representatives separate from the group that work at the AHCT call center to assist with other resources that are manning the Vaccine Appointment Assistance Line. Grossman Solutions will provide canvassers to work in ten communities with the highest Socially Vulnerable Index populations. Ms. Rich-Bye indicated that DPH will be paying Access Health CT 100 percent for these expenditures. Ms. Rich-Bye added that the vote is needed pursuant to both AHCT's enabling legislation and AHCT's Procurement Policy for Contracting for Personnel Services that require that, in the event of unbudgeted items in excess of \$5000, the Board of Directors must approve those expenditures.

Vice Chair Paul Philpott requested a motion to authorize CEO James Michel to expend up to \$2,900,000 with Grossman Solutions and up to \$5,300,000 with Faneuil, Inc. to assist the Department of Public Health in support of the State of Connecticut's vaccine strategy, provided that Access Health CT will be fully reimbursed for the expenditures by the State of Connecticut, Department of Public Health. Motion was made by Theodore Doolittle and seconded by Victoria Veltri. Roll call vote was taken. **Motion passed unanimously.**

Theodore Doolittle commended the staff at DPH and AHCT for following up on this quickly. Heather Aaron thanked AHCT for working with DPH on this important endeavor and stated that it will be a turning point in the vaccination process.

**D. Adjournment**

Vice-Chair Paul Philpott requested a motion to adjourn. Motion was made by Victoria Veltri and seconded by Cecelia Woods. Roll call vote was ordered. **Motion passed unanimously.** Meeting adjourned at 10:08 a.m.